

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

NOVEMBER 2011 – MARCH 2012

The Forward Plan contains a forecast of Executive Decisions to be taken over a 4-month period.

Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- **Councillor Smith**– Leader of the Council
- **Councillor White** – Cabinet Member for Adult Social Care and Health
- **Councillor Moulton**– Cabinet Member for Children's Services and Learning
- **Councillor Fitzhenry** – Cabinet Member for Environment and Transport
- **Councillor Baillie** – Cabinet Member for Housing
- **Councillor Hannides** – Cabinet Member for Resources, Leisure, Culture
- **Officer Key Decisions**

NOVEMBER - FEBRUARY 2012

Report	Decision Expected	Portfolio
Collaborative Procurement of Independent Fostering Agency Placements	13 February 2012	Children's Services and Learning Portfolio
Local Sustainable Transport Programme grant approval	19 December 2011	Environment and Transport Portfolio
South East European Regional Development Fund Competitiveness Programme: Approval the award of funding	19 December 2011	Environment and Transport Portfolio
Houses in Multiple Occupation Supplementary Planning Document (SPD)	12 March 2012	Environment and Transport Portfolio
Approval to spend Capital Funding on Environment and Transport Portfolio Schemes 2012/13	12 March 2012	Environment and Transport Portfolio
Housing Revenue Account Capital Programme Project Approval 2011/12 - Phase 4	19 December 2011	Housing Portfolio
Housing Revenue Account Budget Report and Business Plan	6 February 2012	Housing Portfolio
Consideration of participation in the Local Authority Mortgage Scheme	13 February 2012	Housing Portfolio
Revenue and Changes to existing Revenue and Capital Budgets	19 December 2011	Resources, Leisure and Culture Portfolio
Re-categorisation of Investment Properties	19 December 2011	Resources, Leisure and Culture Portfolio
General Fund Revenue Budget 2012/13 to 2014/15	6 February 2012	Resources, Leisure and Culture Portfolio

ADULT SOCIAL CARE AND HEALTH

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

CHILDREN'S SERVICES AND LEARNING PORTFOLIO

Title	Collaborative Procurement of Independent Fostering Agency Placements
Details	<p>To consider a report of the Executive Director of Children's Services and Learning outlining the approach being taken and recommending a delegation of authorisation to undertake all aspects of commissioning.</p> <p>Southampton City Council is leading the collaborative commissioning of the Independent Fostering Agency (IFA) placements for 10 other authorities in the South East region. The aims of the project are to:</p> <ul style="list-style-type: none"> • Reduce placement costs; • Increase the number of local placements; • increase the choice of placements available; and • improve outcomes for children.
Decision Maker	Cabinet Member for Children Services and Learning
Decision Expected	13 February 2012
Date Added to the Plan	1 December 2011
Main Consultees	Foster care providers, Councillors and officers in relevant council departments.
Consultation Method	Open events with foster care providers, meetings and emails
Head of Service	Alison Alexander
Author	Sam Ray Commissioning and Planning Officer sam.ray@southampton.gov.uk
Background Material Available	None.
Public Comments may be sent to	Lin Clark, Commissioning Team Ground Floor Southbrook Rise, Southampton SO15 1YG Email:

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Local Sustainable Transport Programme grant approval
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking acceptance of a funding package from the Department for Transport (DfT) for a Sustainable Travel Programme, adding it to the Council's revenue and capital programme. A further report will be presented to Cabinet on the Delivery Plan to March 2015 and the options for governance arrangements and delivery mechanisms.</p> <p>In early July 2011, the DfT announced that Southampton City Council had been successful in its application to deliver a programme of work by March 2015, against the eligibility criteria set out for the Government's Local Sustainable Transport Fund, under the title 'Southampton Sustainable Transport City'.</p>
Decision Maker	Cabinet
Decision Expected	19 December 2011
Date Added to the Plan	1 December 2011
Main Consultees	University of Southampton, Sustrans, and relevant Council departments.
Consultation Method	For the preparation of the bid, consultation included a Steering group, correspondence, a day Design and Delivery workshop, and an independent Travel Survey of 1500 residents. Letters of support were received from 8 organisations.
Head of Service	Frank Baxter
Author	John Roseveare
Background Material Available	Southampton Sustainable Travel City (Local Sustainable Transport Fund application) A better connected South Hampshire (Local Sustainable Transport Fund application) Grant offer letter from DfT (23/8/11)
Public Comments may be sent to	John Roseveare, Project Manager LSTF Delivery One Guildhall Square john.roseveare@southampton.gov.uk

Title South East European Regional Development Fund Competitiveness Programme: Approval the award of funding

Details To consider a report of the Cabinet Member for Environment and Transport seeking approval for an award of funding from South East European Regional Development Fund Competitiveness Programme.

The DCLG's Project Selection Committee confirmed on the 14th November 2011 that Southampton City Council's 'Hampshire Co-ordinated Freight Community' (HCFC) project application for funding under the South East European Regional Development Fund (ERDF) Competitiveness Programme 2007-13 has been provisionally accepted. It is anticipated, subject to clarification of details with DCLG prior to the 19th December, that this provisional acceptance will be formalized. It is proposed that Cabinet approve the award for EU funding of £1.046m for the HCFC project, which will provide a Consolidation Centre and an on-line vehicle booking and networking system for the logistics community, during the period 2012-2014. A further £1.046m match funding will be met partly through a Southampton City Council commitment of in kind support of £175,550 and £224,151 of SCC Local Sustainable Transport Fund (LSTF) grant already awarded. The remainder of the match funding will be met by the partners in the HCFC project.

Decision Maker Cabinet

Decision Expected 19 December 2011

Date Added to the Plan **1 December 2011**

Main Consultees ERDF BID Project Team, Relevant Cabinet Members and key Council officers.

Consultation Method Emails, briefings and telephone conversations.

Head of Service Paul Nichols
Head of Planning and Sustainability

Author

Denice Prestidge

Background Material Available

South East ERDF Competitiveness Programme 2007-13, Second Stage Application Form and letter of provisional approval of the application from the DCLG's Project Selection Committee.

Public Comments may be sent to

Denice Prestidge, Directorate Development Manager, Tel: 02380 834059 Email: denice.prestidge@southampton.gov.uk

Title	Houses in Multiple Occupation Supplementary Planning Document (SPD)
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval and adoption of a Supplementary Planning Document (SPD) setting out guidance on how to assess planning applications for Houses in Multiple Occupation (HMO).</p> <p>This guidance will start to be used when the Article 4 direction removing the permitted development rights for converting a dwelling from a C3 (dwelling house) to C4 (HMO) comes into effect on 23 March 2012. The SPD will provide more detail on how policies H 4 of the Local Plan Review and CS 16 of the Core Strategy will be applied when assessing planning applications.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 December 2011
Main Consultees	All Councillors, Officers in relevant Council departments, Residents' associations, the City's universities, Landlords, Property Developers, Planning Agents, Local Businesses and business organisations, Community Organisations and the general public
Consultation Method	Formal public consultation for six weeks on draft HMO SPD via letters and email and public notice in newspaper.
Head of Service	Paul Nichols Head of Planning and Sustainability

Author Deborah Mobbs

Background Material Available None.

Public Comments may be sent to Deborah Mobbs
Senior Principal Planning Officer
Email: Deborah.mobbs@southampton.gov.uk
Tel: 023 8083 2549

By 9 January 2012

Title	Approval to spend Capital Funding on Environment and Transport Portfolio Schemes 2012/13
Details	<p>To consider a report of the Cabinet Member for Environment and Transport seeking approval to amend and approve capital expenditure, in accordance with Financial Procedure Rules, on schemes within the Environment and Transport capital programme for 2012/13.</p> <p>The highway improvement schemes, which form the largest part of the programme, will be assessed using the rigorous application of the Transport Asset Management Plan.</p>
Decision Maker	Cabinet
Decision Expected	12 March 2012
Date Added to the Plan	1 December 2011
Main Consultees	Policy, Democratic, Legal, Finance, HR and Property Services departments and the Cabinet Member for Environment and Transport
Consultation Method	Meetings and circulation of draft report to relevant consultees.
Head of Service	Rob Harwood
Author	David Armstrong
Background Material Available	None.
Public Comments may be sent to	<p>David Armstrong HSP Investment Manager Email: dave.armstrong@southampton.gov.uk Tel: 023 8083 4352</p>
	By 27 January 2011

HOUSING PORTFOLIO

Title	Housing Revenue Account Capital Programme Project Approval 2011/12 - Phase 4
Details	To consider a report Cabinet Member for Housing seeking the commencement of repairs and refurbishment for works defined within the approved 5 year plan.
Decision Maker	Cabinet
Decision Expected	19 December 2011
Date Added to the Plan	1 December 2011
Main Consultees	Relevant Councillors and Cabinet Members together with key officers within SCC
Consultation Method	briefing meetings, emails and telephone calls
Head of Service	Nick Cross Head of Housing Management
Author	Geoffrey Miller
Background Material Available	None.
Public Comments may be sent to	Geoff. Miller --- Housing Investment Manager. Email: geoffrey.miller@southampton.gov.uk, Tel: 023 8083 48987

Title	Housing Revenue Account Budget Report and Business Plan
Details	<p>To consider the report of the Cabinet Member for Housing seeking approval for the Housing Revenue Account o budget proposals and long term business plan to be recommended to the budget setting Council meeting on 15 February including:</p> <p>a) the proposed 2012/13 Housing Revenue Account (HRA) estimates for all of the day to day services provided to Council tenants in the city, together with proposed rent, service and other charges levels for 2012/13,</p> <p>b) the HRA capital programme for the period to 2015/16, which updates the programme approved by Council on 16 November 2011 and</p> <p>c) the 30 year long term HRA business plan covering capital and revenue projections under the new HRA self-financing system that starts on 1 April 2012.</p>
Decision Maker	Cabinet
Decision Expected	6 February 2012
Date Added to the Plan	1 December 2011
Main Consultees	officers from Legal, Finance, Property, Human Resources departments, Tenants, Trade Unions and relevant Cabinet Members
Consultation Method	Meetings, telephone conversations and emails.
Head of Service	Interim Director for Environment
Author	David Singleton
Background Material Available	The "Housing Revenue Account : Reform of Council Housing Finance" report as approved by Council on 16th November 2011
Public Comments may be sent to	David Singleton, Finance Manager Email: david.singleton@southampton.gov.uk, Tel:02380 832236

Title	Consideration of participation in the Local Authority Mortgage Scheme
Details	To consider a report of the Cabinet Member for Housing seeking a decision in regard to whether to participate in the Local Authority Mortgage Scheme. This would assist first time buyers access mortgages from established Lenders.
Decision Maker	Cabinet
Decision Expected	13 February 2012
Date Added to the Plan	1 October 2011
Main Consultees	Relevant Cabinet Members and officers within key Council departments
Consultation Method	Meetings and emails
Head of Service	Barbara Compton
Author	Sherree Stanley
Background Material Available	None.
Public Comments may be sent to	Sherree Stanley, Email: sherree.stanley@southampton.gov.uk Tel:023 8083 2632
Slippage/Variations/Reason for Withdrawal	date amended from the 24th October 2011 to enable further considerations of the scheme.

LEADER OF THE COUNCIL

**THERE ARE NO ITEMS FOR
CONSIDERATION IN THIS PERIOD**

RESOURCES, LEISURE AND CULTURE PORTFOLIO

Title	Revenue and Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets. This Item is a standard Item and will remain on the Forward Plan until required.
Decision Maker	Cabinet
Decision Expected	19 December 2011
Date Added to the Plan	1 July 2010
Main Consultees	Relevant Cabinet Members and officers
Consultation Method	Circulation of reports and business cases to relevant Cabinet Members and officers
Head of Service	Acting Executive Director Of Resources
Author	Andy Lowe
Background Material Available	None.
Public Comments may be sent to	Alison Chard, Accountant Directorate of Resources, Southampton City Council, Civic Centre, Southampton. Phone: 023 8083 4897 Email to alison.chard@southampton.gov.uk
Slippage/Variations/Reason for Withdrawal	This is a standard item that will remain on the Forward Plan until required

Title	Re-categorisation of Investment Properties
Details	To consider a report of the Cabinet Member for Resources, Leisure and Culture seeking approval for the classification of properties held in the Investment Portfolio to enable them to be reviewed for possible disposal.
Decision Maker	Cabinet
Decision Expected	19 December 2011
Date Added to the Plan	1 December 2011
Main Consultees	Officers in key departments and relevant Cabinet Members.
Consultation Method	Briefings, emails and telephone calls.
Head of Service	John Spiers
Author	Paul Mansbridge
Background Material Available	None.
Public Comments may be sent to	Paul Mansbridge, Email: Paul.mansbridge@southampton.gov.uk, Tel: 023 80832635

Title	General Fund Revenue Budget 2012/13 to 2014/15
Details	To consider the report of the Cabinet Member for Resources, Leisure and Culture seeking to set out the latest estimated overall financial position on the General Fund Revenue Budget for 2012/13 to 2014/15 and to outline the main issues that need to be addressed in considering the Cabinet's budget and council tax proposals to Council on 15th February 2012.
Decision Maker	Cabinet
Decision Expected	6 February 2012
Date Added to the Plan	1 December 2011
Main Consultees	Relevant Cabinet Members, the Management Board of Directors and members of the public representing voluntary organisations, partnerships with key City Agencies (e.g. the Police) and other key stakeholders, including staff and the Trade Unions.
Consultation Method	E-mails, letters, meetings and public consultation
Head of Service	Andy Lowe
Author	Alison Chard Finance Manager Alison.Chard@southampton.gov.uk Tel: 023 8083 4897
Background Material Available	General Fund Revenue Budget 2012/13 to 2014/15 as approved by Cabinet on 24 October 2011
Public Comments may be sent to	Alison Chard, Financial Planning & Resources Manager, Email Alison.Chard@southampton.gov.uk, Tel: 023 8083 4897